SAN BERNARDINO VALLEY COLLEGE SUBMITTED FOR BOARD OF TRUSTEE APPROVAL June 11, 2009

NEW COURSES

Division: Humanities
Department: English
Course ID: ESL 601

Course Title: ESL BEGINNING LEVEL 1 - INTRODUCTION TO BASIC ENGLISH LITERACY

Units: 0 - 0

Lecture: 10.00 - 15.00 contact hour(s) per week

Prerequisite: None

Catalog Description: This non-credit course is designed to introduce beginning English language learners to basic English letter-sound correspondence, vocabulary, and sentence patterns. Students will start using English to speak about themselves, their families, and their community. Students will learn to read and complete simple forms.

Schedule Description: This non-credit course is designed to introduce beginning English language learners to basic English letter-sound correspondence, vocabulary, and sentence patterns. Students will start using English to speak about themselves, their families, and their community. Students will learn to read and complete simple forms.

Division: Humanities
Department: English
Course ID: ESL 602

Course Title: ESL BEGINNING LEVEL 2 - ENGLISH AT HOME AND SCHOOL

Units: 0 - 0

Lecture: 10.00 - 15.00 contact hour(s) per week

Departmental Advisory: Successful completion of ESL 601 or eligibility as determined though the SBVC assessment process.

Catalog Description: This non-credit course is designed to prepare low beginning learners of English with vocabulary and sentence structure to communicate in social and academic settings. Students will learn the standard language to give and respond to directions, as well as to speak about home and classroom routines and community life using a variety of sentence patterns. In addition, students will learn beginning note-taking skills.

Schedule Description: This non-credit course is designed to prepare low beginning learners of English with vocabulary and sentence structure to communicate in social and academic settings. Students will learn the standard language to give and respond to directions, as well as to speak about home and classroom routines and community life using a variety of sentence patterns. In addition, students will learn beginning note-taking skills.

Effective Date: FA10

Rationale: Currently there are no courses designed to teach English to nonnative speakers of English with minimal to no English language skills. Thereby, these courses will provide instruction to this population of students to prepare them for the credit composition based ESL classes that this college offers.

Curriculum Meetings: 04-27-09; 05-11-09

Conjoint Meeting: 05-15-09

Board of Trustees Meeting: June 11, 2009

Division: Humanities **Department:** English **Course ID:** ESL 603

Course Title: ESL INTERMEDIATE LEVEL 3 - ENGLISH FOR WORK AND LEISURE

Units: 0 - 0

Lecture: 10.00 - 15.00 contact hour(s) per week

Departmental Advisory: Successful completion of ESL 602 or eligibility as determined though the SBVC

assessment process.

Catalog Description: This non-credit course is designed to prepare high beginning English learners to use a variety of English structures and vocabulary for vocation and leisure. Students will learn appropriate linguistic behaviors with regards to the setting and time of the occasion being discussed. Students will use past, present, and future time verbs.

Schedule Description: This non-credit course is designed to prepare high beginning English learners to use a variety of English structures and vocabulary for vocation and leisure. Students will learn appropriate linguistic behaviors with regards to the setting and time of the occasion being discussed. Students will use past, present, and future time verbs.

Division: Humanities
Department: English
Course ID: ESL 604

Course Title: ESL ADVANCED LEVEL 4 - ENGLISH FOR WORK AND EDUCATION

Units: 0 - 0

Lecture: 10.00 - 15.00 contact hour(s) per week

Departmental Advisory: Successful completion of ESL 603 or eligibility as determined though the SBVC

assessment process.

Catalog Description: This non-credit course is designed to prepare high beginning learners of English to use standard language at a job interview, and in conversations on the job and at school. Students will begin learning aspects of composition. In addition, students will continue learning note-taking skills.

Schedule Description: This non-credit course is designed to prepare high beginning learners of English to use standard language at a job interview, and in conversations on the job and at school. Students will begin learning aspects of composition. In addition, students will continue learning note-taking skills.

Effective Date: FA10

Rationale: Currently there are no courses designed to teach English to nonnative speakers of English with minimal to no English language skills. Thereby, these courses will provide instruction to this population of students to prepare them for the credit composition based ESL classes that this college offers.

Curriculum Meetings: 04-27-09; 05-11-09

Conjoint Meeting: 05-15-09

Board of Trustees Meeting: June 11, 2009

Division: Humanities **Department:** English **Course ID:** ESL 620

Course Title: ENGLISH PRONUNCIATION

Units: 0 - 0

Lecture: 4.00 contact hour(s) per week

Departmental Advisory: Completion of ESL 604 or eligibility as determined though the SBVC assessment

process.

Catalog Description: This non-credit course is designed to help ESL learners to improve their pronunciation skills in English. The class will focus on Standard English pronunciation, word stress, intonation differentiation, and vocabulary building.

Schedule Description: This non-credit course is designed to help ESL learners to improve their pronunciation skills in English.

Effective Date: FA10

Rationale: Currently there is not a course designed to give nonnative speakers of English an in-depth understanding of methods of pronouncing sounds in American English.

Division: Humanities **Department:** English **Course ID:** ESL 645

Course Title: IDIOMS: THE SECRET LANGUAGE

Units: 0 - 0

Lecture: 4.00 contact hour(s) per week

Departmental Advisory: Fluency in spoken English or eligibility as determined through the SBVC assessment

process.

Catalog Description: This non-credit course is designed to help nonnative students understand American idiomatic expressions commonly used by native speakers. Students will receive instruction on the meaning and use of idioms and how to apply their knowledge of idioms both through oral and written practice.

Schedule Description: This non-credit course is designed to help nonnative students understand American idiomatic expressions commonly used by native speakers.

Effective Date: FA10

Rationale: Currently there is not a course designed to give nonnative speakers of English an in-depth understanding of American English idioms.

Curriculum Meetings: 04-27-09; 05-11-09

Conjoint Meeting: 05-15-09

Board of Trustees Meeting: June 11, 2009

Division: Humanities **Department:** English **Course ID:** ESL 650

Course Title: CITIZENSHIP PREPARATION - PART 1: BASIC ENGLISH LISTENING, SPEAKING,

READING, AND WRITING

Units: 0 - 0

Lecture: 10.00 contact hour(s) per semester

Prerequisite: None.

Catalog Description: This non-credit course is designed to prepare prospective candidates for the English portion of the U.S. citizenship process. Students will learn skills to improve their basic listening, speaking, reading, and writing abilities through practice and drills.

Schedule Description: This non-credit course is designed to prepare prospective candidates for the English portion of the U.S. citizenship process. Students will learn skills to improve their basic listening, speaking, reading, and writing abilities.

Division: Humanities **Department:** English **Course ID:** ESL 651

Course Title: CITIZENSHIP PREPARATION - PART 2: CIVIC PRINCIPLES AND FUNDAMENTAL U.S.

HISTORY

Units: 0 - 0

Lecture: 10.00 contact hour(s) per week

Prerequisite: None.

Catalog Description: This non-credit course is designed to prepare prospective candidates for the civics portion of the U.S. citizenship process. Students will learn the rights and responsibilities of being a U.S. citizen, in addition to learning how to complete all required immigration forms and practicing the USCIS Citizenship Test by becoming familiar with U.S. history.

Schedule Description: This non-credit course is designed to prepare prospective candidates for the civics portion of the U.S. citizenship process. Students will learn the rights and responsibilities of being a U.S. citizen, in addition to learning how to complete all required immigration forms and practicing the USCIS Citizenship Test by becoming familiar with U.S. history.

Effective Date: FA10

Rationale: Citizenship preparation courses provide needed instruction for prospective citizens.

Curriculum Meetings: 04-27-09; 05-11-09

Conjoint Meeting: 05-15-09

Board of Trustees Meeting: June 11, 2009

Division: Science

Department: WATER SUPPLY TECHNOLOGY

Course ID: WST 074

Course Title: Water/Wastewater Analysis

Units: 2

Lecture: 1 contact hour(s) per week

16 - 18 contact hours per semester

Laboratory: 3 contact hour(s) per week

48 - 54 contact hours per semester

Prerequisite: CHEM 110 and WST 072 or WST 092

Catalog Description: This course examines fundamentals of laboratory analysis with emphasis on chemical and microbiological procedures used by water and wastewater plant operators. The course includes procedures and techniques used in physical, chemical, and bacteriological examination of water/wastewater. **Schedule Description:** This course examines fundamentals of laboratory analysis with emphasis on chemical and microbiological procedures used by water and wastewater plant operators.

Effective Date: FA10

Rationale: As part of their routine work both water and wastewater operators are required to monitor the quality of water. This course provides hands on training in simplified procedures which are used in examination of water/wastewater.

Division: Science

Department: WATER SUPPLY TECHNOLOGY

Course ID: WST 092

Course Title: Wastewater Treatment II

Units: 3

Lecture: 3 contact hour(s) per week

48 - 54 contact hours per semester

Prerequisite: WST 091

Catalog Description: This is a second course in a series on wastewater treatment. It includes material usually found in the State Water Resources Control Board (SWRCB) Grade II Certificate exam.

Schedule Description: This is a second course in a series on wastewater treatment. It includes material usually found in the State Water Resources Control Board (SWRCB) Grade II Certificate exam.

Effective Date: FA10

Rationale: The wastewater treatment program has been completely realigned to parallel the state licensing requirements. This course was created to prepare students to take the second level licensing exam in wastewater treatment offered by the State Water Resources Control Board.

Curriculum Meetings: 04-27-09; 05-11-09

Conjoint Meeting: 05-15-09

Board of Trustees Meeting: June 11, 2009

Division: Science

Department: WATER SUPPLY TECHNOLOGY

Course ID: WST 093

Course Title: Wastewater Treatment III

Units: 3

Lecture: 3 contact hour(s) per week

48 - 54 contact hours per semester

Prerequisite: WST 092

Departmental Advisory: CHEM 110

Catalog Description: This is the third course in a series on wastewater treatment. It includes material usually

found in the State Water Resources Control Board (SWRCB) grade III certificate examination.

Schedule Description: This is the third course in a series on wastewater treatment. It includes material

usually found in the State Water Resources Control Board (SWRCB) grade III certificate examination.

Effective Date: FA10

Rationale: This course was created to prepare students to take the third level licensing exam in wastewater treatment offered by the State Water Resources Control Board. This license is necessary for a person to work in a level 3 sewage treatment plant.

MODIFIED COURSES

COURSE ID	COURSE TITLE
ACAD 110	TUTOR TRAINING

Course ID: ACAD 010

Department Advisory: Completion of any college-level course to be tutored with a grade of B or better is required.

Catalog Description: This course presents techniques and strategies for effective academic peer tutoring in a community college setting. Emphasis is on tutoring, study skill techniques and practical skills to use in a variety of tutoring situations. Graded on pass/no pass basis only. (Formerly ACAD 110)

Schedule Description: This course presents techniques and strategies for academic peer tutoring in a community college setting. Emphasis is on tutoring, study skill techniques and practical skills to use in a variety of tutoring situations. Graded on pass/no pass basis only. (Formerly ACAD 110)

Transfer Status: Non-Transferrable

Effective Date: FA10
Rationale: Content Review

COURSE ID	COURSE TITLE
ECON 208	BUSINESS AND ECONOMICS STATISTICS

Prerequisite: MATH 095 or eligibility for MATH 102 as determined through the SBVC assessment process.

Catalog Description: This course is a study of statistical methods commonly used in business and economics including measures of central tendency; measures of dispersion and skewness; probability concepts and distributions; statistical inferences; parametric and non-parametric hypothesis testing; index numbers time series analysis; simple regression, and correlation analysis.

Schedule Description: This course is a study of statistical methods commonly used in business and economics including measures of central tendency; measures of dispersion and skewness; probability concepts and distributions; statistical inferences; parametric and non-parametric hypothesis testing; index numbers time series analysis; simple regression, and correlation analysis.

Effective Date: FA10
Rationale: Content Review

Curriculum Meetings: 04-27-09; 05-11-09

Conjoint Meeting: 05-15-09

Board of Trustees Meeting: June 11, 2009

MODIFIED COURSES

COURSE ID	COURSE TITLE
ENGL 075	LITERATURE AND RELIGION OF THE BIBLE

Catalog Description: This course covers The English Bible as literature and as religion including an examination of the types of literature found in the Bible, the historical and religious context in which the literature was developed and an extensive reading of the two testaments. This non-transfer course is taught simultaneously with ENGL 175, a transfer-level course. Assignments differ for the two courses although students participate in the same lectures.

Schedule Description: This course covers The English Bible as literature and as religion including an examination of the types of literature found in the Bible, the historical and religious context in which the literature was developed and an extensive reading of the two testaments. This non-transfer course is taught simultaneously with ENGL 175, a transfer-level course. Assignments differ for the two courses although students participate in the same lectures.

Effective Date: FA10
Rationale: Content Review

COURSE ID	COURSE TITLE
ENGL 153	LITERATURE AND FILM

Prerequisite: ENGL 101 or ENGL 101H

Laboratory Hours: 3 contact hour(s) per week

48 - 54 contact hours per semester

Catalog Description: This course studies literature that has been adapted into film. Students will read short stories, novels, and plays; view the film(s) adapted from each literary work; and write critical and analytic essavs about the literature, the films, and their interplay.

Schedule Description: This course studies literature that has been adapted into film. Students will read short stories, novels, and plays; view the film(s) adapted from each literary work; and write critical and analytic essays about the literature, the films, and their interplay.

Effective Date: FA10
Rationale: Content Review

COURSE ID	COURSE TITLE
ENGL 175	LITERATURE AND RELIGION OF THE BIBLE

Title: THE LITERATURE AND RELIGION OF THE BIBLE

Prerequisite: ENGL 101 or ENGL 101H

Catalog Description: This course covers The English Bible as literature and as religion including an examination of the types of literature found in the Bible, the historical and religious context in which the literature was developed and an extensive reading of the two testaments. This transfer-level course is taught simultaneously with ENGL 075, a non-transfer course. Assignments differ for the two courses although students participate in the same lectures. This course is also offered as RELIG 175.

Schedule Description: This course covers The English Bible as literature and as religion including an examination of the types of literature found in the Bible, the historical and religious context in which the literature was developed and an extensive reading of the two testaments. This transfer-level course is taught simultaneously with ENGL 075, a non-transfer course. Assignments differ for the two courses although students participate in the same lectures. This course is also offered as RELIG 175.

Effective Date: FA10
Rationale: Content Review

Curriculum Meetings: 04-27-09; 05-11-09

Conjoint Meeting: 05-15-09

Board of Trustees Meeting: June 11, 2009

MODIFIED COURSES

COURSE ID	COURSE TITLE
MATH 108	INTRODUCTION TO PROBABILITY AND STATISTICS

Catalog Description: This course is an introduction to probability, descriptive and inferential statistics, with applications to the natural sciences, business, economics, and the behavioral sciences.

Schedule Description: This course is an introduction to probability, descriptive and inferential statistics, with applications to the natural sciences, business, economics, and the behavioral sciences.

Effective Date: FA10
Rationale: Content Review

COURSE ID	COURSE TITLE
RELIG 175	LITERATURE AND RELIGION OF THE BIBLE

Title: THE LITERATURE AND RELIGION OF THE BIBLE

Prerequisite: ENGL 101 or ENGL 101H

Catalog Description: This course covers The English Bible as literature and as religion including an examination of the types of literature found in the Bible, the historical and religious context in which the literature was developed and an extensive reading of the two testaments. This course is also offered as ENGL 175.

Schedule Description: This course covers The English Bible as literature and as religion including an examination of the types of literature found in the Bible, the historical and religious context in which the literature was developed and an extensive reading of the two testaments. This course is also offered as ENGL 175.

Effective Date: FA10
Rationale: Content Review

COURSE ID	COURSE TITLE
SPAN 102	COLLEGE SPANISH II

Catalog Description: In this course students continue to develop conversational, reading and writing skills in Spanish with emphasis on past tense verbs, grammar, vocabulary expansion and the culture of Spanish speaking countries.

Schedule Description: In this course students continue to develop conversational, reading and writing skills in Spanish with emphasis on past tense verbs, grammar, vocabulary expansion and the culture of Spanish speaking countries.

Effective Date: FA10
Rationale: Content Review

Curriculum Meetings: 04-27-09; 05-11-09

Conjoint Meeting: 05-15-09

Board of Trustees Meeting: June 11, 2009

MODIFIED COURSES

COURSE ID	COURSE TITLE
WAREHS 020	INTRODUCTION TO WAREHOUSE OPERATIONS

Catalog Description: This course is designed to introduce students to warehouse operations, the objectives of warehousing, software information systems used in warehousing, and warehouse safety. In the laboratory part of the course, students will be exposed to practical activities in a functioning warehouse. Upon completion of the course, students should be well prepared to enter the field of warehousing, distribution, or logistics.

Schedule Description: This course is an introduction to warehouse operations covering the objectives of warehousing, software information systems used in warehousing, and warehouse safety.

Effective Date: FA10
Rationale: Content Review

COURSE ID	COURSE TITLE
WAREHS 021	FORKLIFT OPERATION AND CERTIFICATION

Catalog Description: This course provides training in forklift and other industrial powered trucks typically used in the warehousing and distribution industries. Training covers operation, inspection, basic maintenance and safety. Training is provided in accordance with Cal/OSHA standards, and upon successful completion of the course, the student will receive certification in accordance with Cal/OSHA to operate Sitdown Counterbalance Forklifts and Narrow Aisle Order Pickers.

Schedule Description: This course provides training in forklift and other industrial powered trucks typically used in the warehousing and distribution industries. Training covers operation, inspection, basic maintenance and safety. Training is provided in accordance with Cal/OSHA standards, and upon successful completion of the course, the student will receive certification in accordance with Cal/OSHA to operate Sitdown Counterbalance Forklifts and Narrow Aisle Order Pickers.

Effective Date: FA10
Rationale: Content Review

COURSE ID	COURSE TITLE	
WST 146	WASTEWATER TREATMENT OPERATIONS I	

Course ID: WST 091

Course Title: WATER TREATMENT I

Prerequisite: MATH 942 or eligibility for MATH 952 as determined by SBVC assessment process

Departmental Advisory: WST 081

Catalog Description: This is an introductory course in wastewater treatment. The course covers material included in the State Water Resources Control Board (SWRCB) grade I certification exam. (Formerly WST 146)

Schedule Description: This is an introductory course in wastewater treatment. The course covers material included in the State Water Resources Control Board (SWRCB) grade I certification exam. (Formerly WST 146)

Transfer Status: Non-Transferrable

Effective Date: FA10

Rationale: The entire wastewater curriculum was rewritten to align with the state licensing examination. This course was created to prepare students to take the beginning level licensing exam in wastewater treatment offered by the State Water Resources Control Board.

Curriculum Meetings: 04-27-09; 05-11-09

Conjoint Meeting: 05-15-09

Board of Trustees Meeting: June 11, 2009

DISTRIBUTED EDUCATION

ACAD 010	100% ONLINE
ENGL 075	100% ONLINE
ENGL 175	100% ONLINE
MATH 108	100% ONLINE
RELIG 175	100% ONLINE
SPAN 102	100% ONLINE
WST 091	100% ONLINE
WST 092	100% ONLINE
WST 093	100% ONLINE

Effective Date: FA10

Rationale: One of the planning themes of San Bernardino Valley College (SBVC) is access. For career technical courses, the issue of scheduling is crucial. Students working the night shift can only take class in the morning while those working traditional day schedules can only take evening classes. Given these variables and difficult schedules, students need the flexibility of time that an online class affords. An asynchronous online class allows students to study when their schedules allow and where they have the space and materials to do so effectively. The online delivery method of these courses supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities

DELETE COURSES

BUSCAL 200 ECON 285

Effective Date: FA09

Rationale: Courses no longer offered.

BUSCAL 208

Effective Date: FA10

Rationale: Course no longer offered.

HIST 223

Effective Date: FA09

Rationale: Course will be consolidated into HIST 222.

WST 143 WST 147

Effective Date: FA10

Rationale: Courses no longer part of a degree or certificate.

Curriculum Meetings: 04-27-09; 05-11-09

Conjoint Meeting: 05-15-09

Board of Trustees Meeting: June 11, 2009

NEW CERTIFICATES

WATER TREATMENT Certificate

This is a mini-certificate in water treatment which prepares the students for an entry level position in water treatment plants.

		Units
CHEM 110	Environmental and Consumer Chemistry	3
WST 052	Water Technology Math	3
	or	
WST 052A	Water Technology Math I	1
	and	
WST 052B	Water Technology Math II	1
	and	
WST 052C	Water Technology Math III	1
	or	
Eligibility for MATH 09	90 as determined by SBVC assessment process	
	and	
WST 071	Water Treatment I	3
WST 072	Water Treatment II	3
WST 073	Water Treatment III	3
Total Units		12 - 15

Effective Date: FA10

Rationale: This mini-certificate will provide an avenue to enter the field of water treatment. The Water Supply Technology advisory board recommended a series of mini-certificates with emphasis on special areas within water supply technology. This certificate emphasizes skills required of a Water Treatment Operator.

Curriculum Meetings: 04-27-09; 05-11-09

Conjoint Meeting: 05-15-09

Board of Trustees Meeting: June 11, 2009

MODIFIED CERTIFICATES

GENERAL WAREHOUSING Certificate

This certificate is designed to provide students with the fundamentals for entry-level employment in the warehousing field, including overall warehousing and distribution operations, software systems, safety issues, forklifts and other industrial powered trucks. Training covers operation, inspection, and basic maintenance. Upon successful completion of WAREHS 021, students will receive certification in accordance with Cal/OSHA to operate forklifts. Students working for certificates must have a basic knowledge of arithmetic, reading and writing in order to learn and work in the occupations they select.

WAREHS 020	Introduction to Warehouse Operations	4
WAREHS 021	Forklift Operation and Certification	1

Units

Total Units 5

Recommended High School Preparation: General courses in English, math and computer literacy are recommended.

Effective Date: FA10

REQUIRED COURSES:

Rationale: Content Review; Description change.

Curriculum Meetings: 04-27-09; 05-11-09

Conjoint Meeting: 05-15-09

Board of Trustees Meeting: June 11, 2009

MODIFIED CERTIFICATES

WATER SUPPLY TECHNOLOGY Certificate

This certificate is designed to prepare students with the necessary knowledge and skills to obtain entry-level employment in the water supply technology field. [Note: the Water Supply Technology Certificate is not equivalent to the State License in Water Supply Distribution, Treatment or Wastewater Treatment]. Work Experience WST 098 is highly recommended if student is not currently employed in the field.

REQUIRED COURSES:		Units
CHEM 110	Environmental and Consumer Chemistry	3
CIT 031	Business English	3
	or	
ENGL 015	Preparation for College Writing	4
WST 052	Water Technology Math	3
	or	
WST 052A	Water Technology Math I	1
	and	
WST 052B	Water Technology Math II	1
	and	
WST 052C	Water Technology Math III	1
	or	
Eligibility for MATH	1 090 as determined by SBVC assessment process	
WST 074	Water/Wastewater Analysis	2
24 units from the following Water Supply Technology Courses:		Units
WST 061	Water Distribution I	3
WST 062	Water Distribution II	3
WST 063	Water Distribution III	3
WST 071	Water Treatment I	3
WST 072	Water Treatment II	3
WST 073	Water Treatment III	3
WST 081	Wastewater Collection I	3
WST 082	Wastewater Collection II	3
WST 091	Wastewater Treatment I	3
WST 092	Wastewater Treatment II	3
WST 093	Wastewater Treatment III	3
One course from this list of RECOMMENDED COURSES:		Units
CIT 101	Introduction to Computer Literacy	3
CIT 102	Advanced Computer Literacy	3
WST 098	Water Supply Technology Work Experience	1 - 4
Total Units		33 - 39

Effective Date: FA10

Rationale: The Water Technology advisory board recommended this certificate.

Curriculum Meetings: 04-27-09; 05-11-09

Conjoint Meeting: 05-15-09

Board of Trustees Meeting: June 11, 2009